

New Mexico State University
Professional Position Description

POSITION TITLE: Inspector III, NMDA

POSITION SUMMARY: To perform regulatory inspections and otherwise enforce consumer and producer protection laws and regulations.

KEY DUTIES AND RESPONSIBILITIES:

- Supervise, direct, and delegate work of assigned staff.
- Inspect agricultural and horticultural plants for disease, insects, and other plant pests.
- Inspect bee colonies for disease; sample feed, seed, and fertilizer for laboratory testing.
- Inspect pesticide applicators for compliance with the Pesticide Control Act.
- Perform market place inspections of pesticide products.
- Assist in cooperative spray programs.
- Assist in applicator training programs.
- Inspect fruits and vegetables for quality characteristics.
- Examine weighing and measuring devices for accuracy.
- Evaluate prepackaged items for correct weight, price, and label information.
- Inspect eggs for size and quality.
- Obtain product samples for lab analysis.
- Instruct and trains others in methods and procedures.
- Perform related duties as required.

QUALIFICATIONS:

Knowledge of: University and department policies and procedures; livestock and agricultural sector in New Mexico and the United States; state and federal laws and regulations. (Refer to advertised position announcement for specific qualifications for any one position.)

Skill in: Short- and long-range planning; problem analysis and resolution; report preparation and presentation; public contact and relations.

Ability to: Train workers; investigate complaints of alleged violations; understand and interpret policies and procedures; communicate effectively in written and oral form; develop and maintain effective working relationships; maintain accurate and orderly records; use independent judgment and initiative; organize and direct several activities; analyze and evaluate information.

REQUIRED EDUCATION AND EXPERIENCE:

A typical way to obtain this knowledge, skill and ability would be:

- Bachelor's degree from an accredited university.
- 5 to 7 years experience.