

New Mexico State University  
Professional Position Description

POSITION TITLE: Inspector I, NMDA

POSITION SUMMARY: To perform regulatory inspections and otherwise enforce consumer and producer protection laws and regulations.

KEY DUTIES AND RESPONSIBILITIES:

Work to be performed in accordance with advertised position announcement. Any one position of this class may not include all duties listed; nor do listed examples include all duties. Some examples of work to be performed are as follows:

Agricultural and Environmental Services:

- Inspect agricultural and horticultural plants for disease, insects, and other plant pests.
- Inspect bee colonies for disease.
- Sample feed, seed, and fertilizer for laboratory testing.
- Inspect pesticide applicators for compliance with Pesticide Control Act.
- Perform marketplace inspections of pesticide products.
- Assist in cooperative spray programs.
- Assist in applicator training programs.

Marketing and Development

- Inspect fruits and vegetables for quality characteristics and grades.

Standards and Consumer Services

- Examine weighing and measuring devices for accuracy.
- Obtain product samples for lab analysis.
- Evaluate prepackaged items for correct weight, price, and label information.
- Inspect eggs for size and quality.

QUALIFICATIONS:

Knowledge of: University and department policies and procedures; livestock and agricultural sector in New Mexico and the United States; state and federal laws and regulations. (Refer to advertised position announcement for specific qualifications for any one position.)

Skill in: Short- and long-range planning; problem analysis and resolution; report preparation and presentation; public contact and relations.

Ability to: Perform routine inspection functions under limited supervision; communicate effectively in written and oral form; develop and maintain effective working relationships; maintain accurate and orderly records; analyze and evaluate information.

REQUIRED EDUCATION AND EXPERIENCE:

A typical way to obtain this knowledge, skill and ability would be:

- Bachelor's degree in agriculture, marketing, or a related field.
- 1 to 2 years experience