



ANNOUNCEMENT OF POSITION AVAILABILITY



TITLE: Inspector I
Dual Bureaus, Consumer Services and
Petroleum Standards

EMPLOYER: New Mexico Department of Agriculture
Division of Standards and Consumer Services

SALARY: Commensurate with qualifications

REQUISITION #: 2007008217

REPLY TO:
New Mexico Department of Agriculture
Attention: Human Resources
MSC 3189, Box 30005
Las Cruces, NM 88003-8005

TELEPHONE: (505) 646-7523

POSITION LOCATION: Roswell, NM

DEADLINE FOR APPLYING: Review of applications will begin September 10, 2007 and will remain open until filled.

REQUIRED QUALIFICATIONS: Bachelor's degree from an accredited university (in hand by hire date). Proficient in written and verbal communication skills; ability to lift and carry 50 pounds.

PREFERRED QUALIFICATIONS: Experience in positive displacement meter testing; sample collection for laboratory analysis; law and/or regulatory enforcement work; package checking for net content; scale inspection; ability to work outdoors; evidence of working independently in positions of responsibility under minimal supervision.

CONDITIONS OF EMPLOYMENT: Defensive driving training required within three months after employment. Driving record subject to investigation. Willing to travel 50 percent of the time, including extended overnight trips. Exhibit confidence while communicating effectively and spontaneously with the public. Provide clear, concise, neat, and legible reports to supervisors. Work alone outdoors 90 percent of the time under minimal direct supervision. Represent the department appropriately in performance of duties.

DUTIES AND RESPONSIBILITIES:

1. Inspect and test gasoline, diesel, and LPG metering devices in the enforcement of the Petroleum Product Standards Act.
2. Collect and properly identify petroleum product samples for laboratory analysis and follow-up on samples in accordance with instructions.
3. Inspect and test weighing devices in the enforcement of the Weights and Measures Law.
4. Interpret and explain relevant laws and associated rules to regulated clientele and interested parties.
5. Communicate effectively and spontaneously in dealing with the public.
6. Communicate effectively with supervisors via concise, clear, legible, and neatly written reports.
7. Perform inspections and other regulatory activities to enforce Weights and Measures Law, Egg Grading Act, and Dairy Act.
8. Perform other duties as assigned.

APPLICATION REQUIREMENTS: A complete application consists of the NMDA application form (available at <http://www.nmda.nmsu.edu>), a resume including three references, college transcripts, and a letter of interest handwritten by the applicant specifically addressing applicant's qualifications.

BENEFITS OFFERED: Group medical and dental insurance, group life insurance, long term disability insurance, workers' compensation, unemployment compensation, state educational retirement, and sick and annual leave. Opportunity for educational advancement. For additional information, visit the NMSU Employee Benefits website <http://benefits.nmsu.edu/>.

Offer of employment contingent upon verification of individual's eligibility for employment in the United States.

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