

New Mexico State University Personnel Office
New Mexico Department of Agriculture
Non-Exempt Classification Specification

Classification Title: Agricultural Inspector III
Class Code: N1511 **Grade:** 15 **EEO-6 Code:** EEO **Last Update:** 11/17/06

DESCRIPTION OF WORK

General Duties: Interprets and applies Federal Grade Standards to agricultural commodities within New Mexico and surrounding areas of Texas, Colorado, and Arizona; to provide shipping point and terminal market inspections upon request from industry.

Supervision Received: Works under supervision of an administrative supervisor. Must be able to work without supervision in outlying areas.

Supervision Exercised: May include supervision of one or more subordinate inspectors and other personnel as assigned.

EXAMPLES OF DUTIES

Interprets and applies federal grade standards to specific agricultural commodity as needed; provide quality inspection for peanuts and/or produce at numerous locations, as requested by industry; provide certification results to industry; train and supervise seasonal inspectors as needed; report to State and Federal supervisors; provide and maintain accurate records; may make and record quality determination relevant to commodities; collects and analyzes quality attributes; performs other duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge: General knowledge of US grade standards of shipping point and federal market inspections; agricultural commodity inspection; grading procedures; record keeping procedures.

Skills: Computer skills; skill in use of tools/equipment common to agricultural inspection operations.

Abilities: Ability to follow written and oral instructions; work and coordinate with shippers, shellers, and processors; work overtime, holidays, weekends and evenings; use grading equipment.

Education: High school graduation or equivalent GED certificate.

Experience: Minimum of eight full time periods (crop seasons) of experience as a licensed agricultural commodity inspector.

License: Must be able to be licensed or possess specific U.S.D.A.-AMS-Fruit and Vegetable Inspection License. Valid driver's license is required.

OR

Any equivalent combination of education and experience which provides the above knowledge, skills and abilities.