

New Mexico State University Personnel Office
New Mexico Department of Agriculture
Non-Exempt Classification Specification

Classification Title: Agricultural Inspector I
Class Code: N1109 **Grade:** 11 **EEO-6 Code:** EEO **Last Update:** 11/17/06

DESCRIPTION OF WORK

General Duties: Interprets and applies Federal Grade Standards to a specific agricultural commodity.

Supervision Received: Works under supervision of an administrative supervisor. Must be able to work without supervision in outlying areas.

Supervision Exercised: May include supervision of one or more other personnel as assigned.

EXAMPLES OF DUTIES

Interprets and applies federal grade standards to specific agricultural commodity assigned; performs routine inspection and grading work; may make and record quality determination relevant to commodity; collects and analyzes quality attributes; performs related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge: Basic knowledge of agricultural commodity inspection/grading procedures; record-keeping procedures.

Skills: Some skill in use of tools/equipment common to agricultural inspection operations; manual dexterity.

Abilities: Ability to follow written and oral instructions; communicate effectively with fellow workers and public; perceive and identify characteristics of the commodity assigned; work effectively with industry personnel; establish and maintain effective working relationships.

Education: High school graduation or equivalent GED certificate.

Experience: None.

License: Must be able to be licensed or possess license from U.S.D.A-AMS-Fruit and Vegetable Inspection Program for at least one agricultural commodity. Persons without a license must be certified by the U.S.D.A. within 30 days of date of hire; valid driver's license is required.

OR

Any equivalent combination of education and experience which provides the above knowledge, skills and abilities.